NYIT College of Osteopathic Medicine
2014-15 Requests for WITHDRAWAL FORM

Section 1 (To be completed by the student on the date of withdrawal)

Name __________________________is withdrawing from NYIT College of Osteopathic Medicine.

Please Print

Student ID# __________
Class of __________
Reason for Withdrawal ________________________________

If you are completely withdrawing from NYIT College of Osteopathic Medicine please is advised of the following:

- If all coursework in a particular course is completed and the final exam taken, the student cannot withdrawn until the grade for the course is posted.

- Your financial aid may be reduced or cancelled. You must meet with the financial aid office to discuss this and sign the form.

- You will need to begin repaying your student loans if you remain less than half-time when your grace period expires.

- You must meet with the Director of Student Life to discuss your health insurance and sign the form.

- Your registration will be cancelled for any years for which you are registered.

A first or second year student who takes a leave of absence or WITHDRAWS during an academic year, must return the following August to begin that year again.

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The student is not eligible to apply for or receive any Title IV Financial Aid, which includes Direct Stafford Loans, Direct Grad PLUS Loans and Federal Perkins Loans, for the tuition, fees or living expenses for the billing period that the student had paid for in the previous year.

Any outstanding balances must be paid prior to returning to NYIT College of Osteopathic Medicine. Tuition for the repeated billing period will be due prior to the start of classes. A student will be charged 50 percent of the normal tuition charges of any repeated billing period of the year that she or he had already paid 100 percent of the billing period in the year of the withdrawal or leave of absence. A student is responsible for paying all fees, including the health insurance fee, for the repeated year, before beginning classes.
You are liable for any tuition and fees owed NYIT. Note: In the event that all sums are not paid when due, the student shall be responsible for the payment to NYIT of the principal sum due plus all costs, including, but not limited to, collection agency fees in the amount of 33 percent of the principal sums due, legal fees in the amount of 50 percent of the principal sums due, interest on the outstanding balance at the maximum legal rate, and any and all court cost, filing fees, interest, and judgment execution costs associated with the collection of delinquent amounts. All collection matters shall be governed by New York law and the courts of New York shall have jurisdiction in these matters.

I have read the above and understand the implications of withdrawing from NYIT College of Osteopathic Medicine.

Student
Signature___________________________ Withdrawal Date_____/____/___

Section 2

Director of Financial Aid__________________________ Date_____/____/___

Director of Student Life__________________________ Date_____/____/___

Pre-Clinical or Clinical Education__________________________ Date_____/____/___

Assistant Dean Of Student Services__________________________ Date_____/____/___

Section 3 (To be completed by the NYIT College of Osteopathic Medicine Office of the Registrar)

Withdrawal date_____/____/___
Registrar representative___________________________________________

***STUDENTS, WITHDRAWING FOR MEDICAL REASONS, MUST OBTAIN MEDICAL CLEARANCE TO RETURN EITHER FROM THEIR OWN PHYSICIAN OR A NYIT College of Osteopathic Medicine DESIGNATED PHYSICIAN WHEN APPROPRIATE.***