

Students who violate the Professional Behaviors and Standards Policy as outlined in the Student Handbook will receive written notification and feedback through this form. Students will meet with their advisor to determine a course of remediation.

- *Students who violate the Professional Behaviors and Standards Policy are subject to point/grade deduction at the discretion of individual faculty members.*
- *Students who violate the Professional Behaviors and Standards Policy more than three times are subject to probation or dismissal as determined by the Academic Review Committee.*

Student:	
Date of occurrence:	
Occurrence Number:	
Course:	
Date discussed with student:	

CRITERIA	OCCURRENCE
Attendance/Punctuality <ul style="list-style-type: none"> ✓ Arriving late to class ✓ Unexcused absence ✓ Returning late from class break ✓ Leaving class early 	
Professional Etiquette <ul style="list-style-type: none"> ✓ Using electronic devices (e.g. phone, tablet, computer, etc.) during class for the purpose of accessing material unrelated to the course ✓ Texting during class ✓ Disruptive talking (e.g. side conversations) ✓ Inappropriate non-verbal communication (e.g. eye-rolling, sighing, huffing, grimacing, etc.) 	
Communication <ul style="list-style-type: none"> ✓ Interrupting or talking over someone ✓ Verbal outbursts and physical threats ✓ Student does not respond to emails in a timely manner ✓ Inappropriate written communication, (e.g. email) ✓ Student does not maintain patient confidentiality in their clinical setting or while presenting patients to faculty or other students 	
Reliability and Responsibility <ul style="list-style-type: none"> ✓ Student does not complete assigned tasks in a timely manner ✓ Student resists constructive comments or criticism 	