**Annual Report on Departmental Performance Evaluation on KPIs**

For continuation and improvement department (programs)

**I. What KPIs did your department choose to evaluate this academic year, and why?**

* Student achievement:
* Student learning outcomes
* Student engagement & satisfaction
* Faculty
* Adequate resources
* Departmental Overall

***Find the KPIs for each of the five arears in attachment 1 (Examples of KPIs)***

**II. What data, trend, and information have been reviewed, and analyzed? What insight has come out of this data and information analysis?**

Example 1, when three year retention and graduation rates are considered lower than expected, more data analysis will be necessary to discover the factors that contribute the results. departments might examine stop-outs, change majors, bottleneck courses (e.g., difficulty), degrees awarded and degree efficiency, total SCH required for degree, progress to degree (e.g., proportion w 30 credits at semester 3, 60 at semester 5 etc.), credits attempted/credits completed…EAB: Barriers to student success(116 potential gap across student lifecycle).

**III. What are the recommendations of change or innovation for improvement (if any?)**

**IV. \*Action Plan for the recommended change or innovation for improvement.**

**Plan:** What are the expected outcomes or impact on your department or program goals? What resources and support are needed, and timeline to accomplish it?

**Do:** Personal responsibilities: who will do what and when?

**Study:** Actual outcomes evaluation after implementation: who will do what and when?

**Act:** Continue or expand if it worked, refine PDSA if not-next cycle start

***\*****When external resources, collaboration between department or school and resources$$ are needed, your action plan can be used for a proposal of QI. Proposal due by 8/15.*

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