

Quality Initiative Proposal Reviewer Form

Date of review _

Name of the reviewer _

Review Categories and Findings_

1. Clarity of purpose and goals and significant impact on the department and institution
 - Clear purpose and goals reflective of the scope and significance of the initiative (Findings on scale of 1-5)
 - Potential for significant impact on the institution's quality (Findings on scale 1-5)
2. Clarity of the evaluation process:
 - The baseline is clearly created based on reliable data analysis and research (Findings on scale 1-5)
 - Clear processes for evaluating the progress at the milestone with intended outcomes. (Findings on scale 1-5)
3. Clarity of the timeline for implementation:
 - Appropriate time for the implementation of each activities (steps) (Findings on scale 1-5)
 - Reasonable full implementation plan for the time period (Findings on scale 1-5)
4. Clarify of the human resources support for the initiative:
 - Commitment of leadership (Findings on scale of 1-5)
 - Commitment and involvement of key people and groups (Findings on scale of 1-5)
5. Request for human, financial and other resources:
 - Reasonable amount of resources request (Findings on scale of 1-5)

Conclusion

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- Approve the proposed quality initiative with or without recommended minor modification. No further review required
- Request re-submission of the proposed quality initiative