



SUMMER ROOM REQUEST – MANHATTAN

NYIT’s Office of Residence Life and Off-Campus Housing will be offering single, double, and triple occupancy, accommodations for the Summer 2016 season. Summer Housing will be available to both NYIT and non-NYIT students on a first come first served basis. Students will live at the Riverside Residence located at 350 West 88th Street. Each room has a private bathroom, dresser, desk, chair, bed and air conditioning. There are shared kitchens on each floor. Students may bring a small refrigerator and microwave or rent them from the front desk for an additional fee. Please indicate your housing preferences below from 1 to 3 (1 is most preferred, 3 is least preferred). All fees listed below are per student.

___ Single \$450 per week ___ Double \$375 per week, per person ___ Triple \$325 per week, per person

I have read and fully understand this contract, including the attached terms and conditions, and certify that I have provided accurate information.

Signature: _____ Date: _____

If you are under the age of 18 at the time of signing your Residence Hall Contract, your parent/guardian MUST sign below authorizing their agreement to the Residence Hall Contract also.

Parent Signature: _____ Date: _____

In order to be eligible for summer housing:

1. Fully complete this contract and submit with a non-refundable deposit of \$500.00 for Non-NYIT students and \$315.00 for NYIT students.
2. Pay in full for the total amount of time you plan to reside in the residence hall by two weeks prior to move-in date. Payments may be mailed to our office, made online at NYIT Connect or made in person at the bursar’s office.
Checks should be made payable to: NEW YORK INSTITUTE OF TECHNOLOGY
3. Submit your application to Office of Residence Life and Off-Campus Housing with proof of registration, employment, or internship.
4. Allow 24-48 hours for your request to be processed.

<i>For office use only:</i>
Building: Riverside Residence Room: _____
Total room cost: _____
Less deposit/payment: _____
Total Due: _____



TERMS AND CONDITIONS

1. Summer Residence privileges are available to NYIT and non-NYIT students. This contract is NOT a guarantee that a room will be assigned. NYIT does not guarantee a space to all applicants. Students who are assigned a space must have clearance from the Bursar.
2. This contract applies to the Summer 2016 session. Room charges must be paid in full, or financial aid packages must reflect the full amount, before you move into the residence hall.
3. During the summer session we do not require a damage deposit be paid up front. Be advised that any damages incurred, either in the building or in your individual room, while residing in the residence hall will be charged to your account.
4. Cancellations, prior to the move-in date, must be submitted by sending a Contract Termination Form to the Office of Housing and Residential Life. Forms are located on our website: http://www.nyit.edu/images/uploads/campus_life/ContractTermination_Revised_5_10pdf.pdf
Once a student moves in no cancellations will be permitted.
5. Residents will be charged a weekly rate. Residents are obligated for the full period indicated on the contract, no refunds will be granted for leaving early.
6. All students must abide by the procedures and expectations in the Student Code of Conduct and Residential Community Living Standards. Copies of these documents will be provided at room check-in and may be found online at http://www.nyit.edu/files/uploads/00/campus_life/NYIT-Student-Handbook.pdf. New York Institute of Technology reserves the right to remove residents from housing for violating these procedures and expectations; such a removal will constitute breach of contract by the resident and NO REFUND WILL BE GRANTED ON RENT.
7. All spaces come with a bed, extra long twin mattress, desk and chair, dresser, air conditioning, full bathroom, and television. NYIT does not provide study lamps, linens, towels, and curtains, for furnishings other than noted above. Students may bring a small refrigerator and microwave or rent one at the front desk for an additional fee. There is a kitchen on each floor for student use.
8. Prior to admission into the residence halls, all NYIT students must have documented proof of immunization for measles, mumps and rubella (MMR), and a TB test, as required by New York State Law.
9. The housing officer will not grant preferences based on national origin, race, creed, religion, sexual orientation or physical disabilities.
10. New York Institute of Technology reserves the right to enter rooms without warning in the event of medical, psychological, fire or other physically threatening emergencies (such as fire alarms), as well as for maintenance purposes. NYIT reserves the right to enter at all other times with 24 hours posted or written advance notice.
11. Students dismissed from the residence hall under paragraph 6 of this contract will receive no refund for rent.
12. Non-payment or delinquent accounts: If my charges are not paid when due, I agree to pay NYIT all fees and costs associated with the collection of my delinquent account. In addition to payment of the principal amount due, the additional fees and costs may include collection agency fees constituting 33 to 50 percent of the principal amount due if NYIT engages a collection agency to collect payment; legal fees of 33.3% of the principal amount due if NYIT engages legal counsel to collect payment; any and all interest on the outstanding balance at the maximum legal rate allowed by law and; any and all other costs associated with collection of the amount due NYIT. I understand my obligation to pay these additional fees and costs associated with collection of my delinquent account. All collection matters shall be governed by New York law. The courts of New York shall have exclusive jurisdiction in these matters.
13. Please check our website for additional information: http://www.nyit.edu/campus_manhattan/residence_halls/

Office of Residence Life and Off-Campus Housing
New York Institute of Technology
1855 Broadway
New York, NY 10023
212.261.1737

SUBJECT TO CHANGE WITHOUT PRIOR NOTIFICATION