

New York Institute of Technology
ARTICULATION AGREEMENT with
WESTERN SUFFOLK BOCES

Culinary Arts and
Business and Hospitality Management Programs

This agreement, dated as of May 25, 2017, between New York Institute of Technology, located at Old Westbury and Manhattan campuses, New York (herein “NYIT”) and the Western Suffolk BOCES located at 17 Westminister Avenue, Dix Hills, New York will serve as a guiding document for use by students and administrators of both institutions in understanding the academic relationship between the schools as it relates to the Western Suffolk BOCES Culinary Arts and Business and Hospitality Management programs.

- **Admission and Fee Waiver:** Western Suffolk BOCES students who successfully complete the Western Suffolk BOCES Culinary Arts and/or Business and Hospitality Management programs and meet all other applicable NYIT admissions and enrollment criteria as determined solely by NYIT and who apply to NYIT will be granted automatic admission into our Bachelor of Professional Studies in Hospitality Management with advanced standing. NYIT will waive the application fee for Western Suffolk BOCES applicants. Applicants should use the fee waiver code, “ADMREP,” while completing their application for admission.
- **Advanced Standing:** Western Suffolk BOCES graduates who successfully complete the Culinary Arts and/or Business and Hospitality Management program, earn a minimum B/80 in their program and enroll at NYIT will receive 9 credits for the courses equivalencies listed below. Advanced standing courses will be recorded on the NYIT transcript as prior learning credit, and the usual fee for this type of credit will be waived.

Culinary Arts 2-Year Program

<i>New York Institute of Technology</i>	<i>Credits</i>	<i>Western Suffolk BOCES Culinary Arts 2-Year Program</i>
HOSP 125 Culinary Theory & Style	3	Students must successfully complete the two-year Culinary Arts program and be granted the BOCES Certificate of Completion.
HOSP 135 Culinary Techniques	3	
HOSP Hospitality Elective (3)	3	
Total Credits	9	

Business and Hospitality Management 2-Year Program

<i>New York Institute of Technology</i>	<i>Credits</i>	<i>Western Suffolk BOCES Business and Hospitality Management 2-Year Program</i>
HOSP 100 Intro to Hospitality	3	Students must successfully complete the two-year Business and Hospitality Management program and be granted the BOCES Certificate of Completion.
HOSP 105 Travel and Tourism	3	
HOSP Hospitality Elective (3)	3	
Total Credits	9	

1 Year of Culinary Arts Program and 1 Year of Business and Hospitality Management Program (1 + 1)

<i>New York Institute of Technology</i>	<i>Credits</i>	<i>Western Suffolk BOCES 1 year of Culinary Arts Program and 1 year of Business and Hospitality Management Program</i>
HOSP 100 Intro to Hospitality	3	Students must successfully complete one year of the Culinary Arts program and one year of the Business and Hospitality Management program and be granted the BOCES Certificate of Completion.
HOSP 125 Culinary Theory & Style	3	
HOSP Hospitality Elective (3)	3	
Total Credits	9	

- **Scholarships:** Western Suffolk BOCES Culinary Arts and/or Business and Hospitality Management graduates who have received their high school diploma and matriculate at NYIT as full-time students (taking at least 12 credit hours per semester) will be automatically considered for a scholarship and must submit their final, official high school transcript or equivalent along with their SAT or ACT score. The scholarships range from \$5,000 to \$22,000 per year and are based on high school achievement including performance on the SAT or ACT. All students wishing to be considered for a scholarship must submit a FAFSA each year. Scholarships are renewable for a maximum of four years (or eight semesters) of continuous full-time undergraduate enrollment at NYIT, based on funding availability and institutional eligibility criteria. To maintain their scholarship, students must satisfactorily complete 12 credits each semester with no failing or incomplete grades, maintain a minimum cumulative GPA as specified in their acceptance letter and meet satisfactory academic progress (SAP) requirements at all times. NYIT scholarships are for tuition only, divided equally between fall and spring semesters. They are not applicable to summer session attendance.
- **NYIT Presence at Western Suffolk BOCES:** Western Suffolk BOCES will host NYIT representatives on the Western Suffolk BOCES campus at least once during each semester in order for NYIT to promote its programs and this Principal Agreement.
- **Sharing Information with Western Suffolk BOCES Students:** Western Suffolk BOCES will provide newly admitted students, currently enrolled students and graduating students from its programs with information about this Principal Agreement and will also list NYIT in any publications and/or websites that refer to articulation agreements.
- **Faculty-to-Faculty Interactions:** Faculty at both Western Suffolk BOCES and NYIT will be encouraged to meet and exchange information and ideas in order to facilitate a smooth referral application process for students between the institutions.

Western Suffolk BOCES expressly acknowledges and agrees that it will not provide a commission, bonus or other incentive payment based in any part, directly or indirectly on success in securing enrollments or financial aid to any person or entity engaged in any student recruiting or admission activities or in making decisions regarding awarding funds.

NYIT shall have sole authority to determine the number of persons enrolled in the programs contemplated under this Agreement.

This agreement will be effective as of May 25, 2017 for a period of five years upon signing by both parties and may be revised by mutual agreement of both parties. The agreement will be reviewed on an annual basis by both parties and may include a review of curriculum, equipment and facilities. Change in the curriculum at either of the participating institutions shall be transmitted to the other as the change occurs.

This Principal Agreement is not a legally binding contract and is not enforceable in a court of law or before an arbitral tribunal. In the event of a dispute, the parties agree to establish a process for an amicable resolution.

Miscellaneous

Cancellation

Either party to this agreement may cancel by formal notification to be received by August 1st in the year preceding the date of cancellation. All students who are enrolled in the program at the time of such notification shall be continued in the program and shall be eligible for acceptance by NYIT under the terms of the agreement.

Mutual Responsibilities

Western Suffolk BOCES agrees to:

- Designate a person who will serve as coordinator of this Agreement. The coordinator will:
 - be responsible for promoting the Agreement to prospective and current students by providing information to the Western Suffolk BOCES admissions staff, career planning and placement officers, and all student advisors.
 - keep students and advisors abreast of current information applicable to the Agreement.
 - serve as liaison between Western Suffolk BOCES and NYIT for any and all issues involving the affiliation.

NYIT agrees to:

