



# Registration Form

## Fall 2017

REGISTER EARLY to assure your place in the classes you want.

First name		Last name	
Address			
City	State	Zip code	
Phone	Day	Evening	
Social security number		Date of birth	
E-mail			
Have you previously attended NYIT?		Yes	No
		If yes, when?	
Occupation			
Company name			

Course #	Section	Name of course	Fee
			<b>Total</b>

**CHECK ENCLOSED: Please make checks payable to New York Institute of Technology.**

**CHARGE MY CREDIT CARD (MasterCard, Visa, or American Express)**

MasterCard                      Visa                      American Express

**Cardholder** (please print)

**Card no.**

**Expiration date**

**Authorized signature**

**Card security code (CSC)**

**Discounts:** There is a 5 percent discount for senior citizens and alumni. Some programs and courses require proof of immunization. NYIT reserves the right to cancel any class, change class schedule, divide a class, or change instructors if necessary. Students will receive a full refund in any course in which they have enrolled that is canceled by NYIT.

**Withdrawal and refund policy:** No refunds will be granted for withdrawal from any Noncredit course on or after the first scheduled day of class. Withdrawal must be in writing. Telephone cancellations cannot be honored.

**Collection policy:** By authorizing a registration or by dropping and/or adding or withdrawing or being dismissed from the courses I registered for this semester, I agree to be charged in accordance with the schedule set forth in NYIT's online catalogs and nyit.edu with respect to payment of tuition and fees, refunds, dropping and adding courses, and, withdrawal and dismissal policies and procedures. I agree to be bound by this registration form and abide by NYIT's rules and regulations set forth

in NYIT's online catalogs and nyit.edu. I agree to pay my debt to NYIT for any amounts due for tuition and fees and other charges. If my charges are not paid when due, I agree to pay NYIT all fees and costs associated with the collection of my delinquent account. In addition to payment of the principal amount due, the additional fees and costs may include collection agency fees constituting 33 to 50 percent of the principal amount due if NYIT engages a collection agency to collect payment; legal fees of 33.3% of the principal amount due if NYIT engages legal counsel to collect payment; and any and all interest on the outstanding balance at the maximum legal rate allowed by law and; any and all other costs associated with collection of the amount due NYIT. I understand my obligation to pay some or all of these additional fees and costs associated with collection of my delinquent account.

**Student's signature**

**Date**

MM/DD/YYYY