HOW TO SUBMIT YOUR NYIT TUITION DEPOSIT

1) Activate your MyNYIT Portal
   Go to my.nyi.edu and select "Manage Your Password" to create your account.

2) Log on to the MyNYIT Portal
   Once you create your account, go to my.nyi.edu and enter in your user ID and password.

3) Locate the "My Deposit Payment" Module
   In the lower right hand corner of the screen, there is a box titled "My Deposit Payment." Click the link in that says "Pay your enrollment deposit."

4) Read the information, and then select "Pay Your Tuition Deposit."

5) Under Your Account, select "Click here to make a payment," then choose "Tuition Deposit."

6) Type in the required amount for your deposit and other required information, such as start term.
   Undergraduate students: $400
   Graduate students: $500

   Students in the following graduate programs have different amounts:
   Occupational Therapy: $1,000 (Deposit 1), $500 (Deposit 2)
   Physical Therapy: $1,500
   Physician Assistant Studies: $1,500

7) If you want to live in the residence halls, click "Continue Shopping" and select "Housing Deposit."
   The housing deposit is $330.

8) Choose "Checkout" and enter your payment information.

THANK YOU!
WE LOOK FORWARD TO WELCOMING YOU AS AN NYIT STUDENT!