

How to Transfer Your IRS Tax Information Directly into Your FAFSA

You may have received an email from Federal Student Aid recommending that you use the IRS Data Retrieval Tool to transfer tax information directly from the IRS into your FAFSA.

The **IRS Data Retrieval Tool** transfers your IRS tax information directly into your FAFSA. To use the Data Retrieval Tool, complete the following steps:

- Go to fafsa.ed.gov and select the “Start Here” button
- Log in using your FSA ID
- Select the “Continue” or “Make a Correction” button
- Select the “Financial Information” tab from the top of the page.

Instructions for the parent to request the parent IRS information:

1. Go to "Parent Financial Information" page
2. Answer the questions in the first box to see if you are eligible to use the IRS Data Retrieval Tool
3. If eligible, select which parent is providing information on the FAFSA
4. Enter the FSA ID for the parent providing the information
5. Click "Link to IRS"
6. Review the information displayed and select the “Transfer My Information into the FAFSA” option

Instructions for the student to request the student IRS information:

1. Go to "Student Financial Information" page
2. Answer the questions in the first box to see if you are eligible to use the IRS Data Retrieval Tool
3. If eligible, click "Link to IRS"
4. Review the information displayed and select the “Transfer My Information into the FAFSA” option
5. Proceed to the Sign and Submit page

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Please go to <https://www.irs.gov/individuals/get-transcript> to get your tax transcript. You can get various [transcript types](#) online or through the mail. The method you used to file your return and whether you have a refund or balance due, affects when a [current year transcript](#) is available. **Note:** If you need a photocopy of your return, you must use [Form 4506](#).

To **Get Transcript by Mail**, you need your [Social Security number \(SSN\)](#) or your [Individual Tax Identification Number \(ITIN\)](#), date of birth, and mailing address from your latest tax return.

To **Get Transcript ONLINE**, you need your [SSN](#), date of birth, filing status and mailing address from latest tax return, access to your email account, your credit card number or account number from an auto loan, mortgage, home equity loan or home equity line of credit, and a mobile phone with your name on the account.



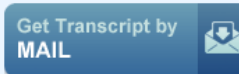
What You Need

To register and use this service, you need:

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- access to your email account,
- your credit card number or account number from an auto loan, mortgage, home equity loan or home equity line of credit, and
- a mobile phone with your name on the account.

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