

**Faculty Request for Remote Teaching
Fall 2021 Term**

As stated in the July 19, 2021, joint communication from the Provost and the AAUP, it is the expectation that classes scheduled to be in-person will be held face to face in September. Requests for remote teaching (changed from original in-person) will be approved only on a very limited basis, as follows.

I. Personal Medical Disability – Request for Accommodation

Employee should contact HR-Benefits:

- HRbenefits@nyit.edu
- Or visit the [Reasonable Accommodations](#) webpage

II. Other Requests

Faculty requests for remote work due to the COVID-19 pandemic for reasons other than personal medical disability will be considered on a case-by-case basis only in the following limited circumstances:

- Faculty lives with someone who is at high risk if exposed to the virus
- Faculty is a caretaker for someone who is at high risk if exposed to the virus

Please detail circumstances here: _____

I hereby certify that the information above is true.

Employee: Print Name: _____

Date: _____

Signature: _____

Please submit this form to your Chair, with a copy to the Dean and the Office of the Provost. All signatures are required.

Chair: Print Name: _____

Signature: _____

Date: _____

Dean: Print Name: _____

Signature: _____

Date: _____

Provost: Print Name: _____

Signature: _____

Date: _____

****Please note all requests should be submitted before September 16, 2021****