# Course Title

# Course ID, Number, and Section

## Catalog Description

## Instructor Information

*Instructor:*

*Office Location:*

*Telephone:*

*E-mail:*

*Website:* Canvas

*Office hours:*

## Course information

*Term and date:*

*Course number and section: Credits:*

*Meeting times:*

*Building and room number:*

*Prerequisites and co-requisites:*

## Required texts (including ISBN numbers)

## Other required items

## Course introduction

## Student learning outcomes and methods of assessment

Upon successful completion of this course, students will be able to:

1.
2.
3.
4.
5.

Methods of assessment will include:

1.
2.
3.
4.

## Description of assignments

## Grading formula

## Schedule of Dates and Topics

|  |  |  |
| --- | --- | --- |
| Date | Topics | Readings or Other Assignments |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

The Schedule of Dates may be modified slightly during the semester. Any changes will be sent as Announcements that will be posted on Blackboard and sent automatically to all students in the class via NYIT email.

## Exams and Quizzes

## Policy for missed exams and missed or late assignments

## Attendance policy

## Library Resources

All students can access the NYIT virtual library from both on and off campus at [www.nyit.edu/library](http://www.nyit.edu/library). The same login you use to access NYIT e-mail and NYITConnect will also give you access to the library’s resources from off campus.

On the upper left side of the library’s home page, select links for “Find Resources”, “Innovation Labs”, “Research Assistance”, “Services”, For Faculty”, “Library e-News” and “Contact“. Using the search boxes in the middle of the library homepage will also assist you in navigating the library’s web pages. Should you have any questions, please select “Contact” on the left side to submit a “Ask-A-Librarian” form or to Live Chat with a Librarian.

## Support for Canvas, Zoom, and other Technologies

Support for Canvas, Zoom, and other technologies is available through [Service Central](http://nyit.edu/service_central), Monday-Thursday, 9 am – 7 pm (Eastern Time) and Friday, 9 am - 5pm (Eastern Time) via website, email, phone, or Zoom.

* Website: <https://www.nyit.edu/service_central>
* Email: servicecentral@nyit.edu
* Phone Number: 516.686.1400
* Zoom: [nyit.zoom.us](http://nyit.zoom.us/). Click “Join a Meeting”. Enter Meeting ID: 516.686.2222

## Additional resources for further learning

If you would like additional help in the course, please contact your instructor for guidance. You are also encouraged use NYIT’s academic support services: the Learning Center, the Writing Center, the Math Resource Center, and Brainfuse (online tutoring, 24/7). For more information and links to the individual centers, see [www.nyit.edu/tutoring](http://www.nyit.edu/tutoring).

## Withdrawal policy

Within the first two weeks of a class (two class sessions for cycle courses), students may "drop" a class without a transcript notation.

After the second week of the semester (second class meeting for cycle courses), students wishing to exit a course may do so by requesting to withdraw from the course from the instructor. The decision to withdraw from a course should be made only after consulting with the course instructor and advisor, as withdrawing from a course may affect financial aid eligibility, as well as result in financial obligation to New York Institute of Technology. Consult with the [Office of Financial Aid](https://www.nyit.edu/admissions/financial_aid) and the [Bursar's Office](https://www.nyit.edu/bursar) for more information. To withdraw from a course, the student and the instructor must complete a withdrawal form, and the instructor must submit it to the Office of the Registrar within 48 hours. Upon receipt of the withdrawal, a grade will be assigned by the registrar.

Students can withdraw from a course from the end of the add/drop period (second week of the term or second class meeting for cycle courses) through the week before finals to receive a grade of W. The W grade is not included in the computation of the cumulative GPA, but it may affect financial aid eligibility.

The withdrawal (W) grade will be assigned to students who officially withdraw from a class according to this schedule. The unofficial withdrawal (UW) grade may be assigned if a student has stopped attending class without officially withdrawing. The W and UW grades are not included in the computation of the GPA, but they may affect eligibility for financial aid.

Students may not withdraw from classes during the final exam period.

The Department of Nursing has additional rules governing course withdrawals. For more information, read about them in the catalog's [School of Health Professions, Nursing section](https://catalog.nyit.edu/health_professions/nursing/).

## Academic integrity and plagiarism policies

Each student enrolled in a course at New York Tech agrees that, by taking such course, he or she consents to the submission of all required papers for textual similarity review to any commercial service engaged by New York Tech to detect plagiarism. Each student also agrees that all papers submitted to any such service may be included as source documents in the service’s database, solely for the purpose of detecting plagiarism of such papers.

Plagiarism is the appropriation of all or part of someone else’s works (such as but not limited to writing, coding, programs, images, etc.) and offering it as one’s own. Cheating is using false pretenses, tricks, devices, artifices or deception to obtain credit on an examination or in a college course. If a faculty member determines that a student has violated the [Academic Integrity Policy](https://www.nyit.edu/policies/academic_integrity_policy_us_campuses) and committed academic dishonesty by plagiarism, cheating or in any other manner, the faculty has the academic right to 1) fail the student for the paper, assignment, project and/or exam, and/or 2) fail the student for the course and/or 3) bring the student up on disciplinary charges, pursuant to Article VI, Academic Conduct Proceedings, of the [Student Code of Conduct](https://www.nyit.edu/policies/collection/student_code_of_conduct).

Cheating on an examination in this course will result in a zero for the examination and the matter will be reported to the appropriate college authorities as per the [Student Handbook](https://www.nyit.edu/policies/collection/student_handbook_us_edition). A second incident of cheating on an examination will result in failure for the course.

## Support for students with disabilities

The [Office of Accessibility Services](https://www.nyit.edu/administrative_offices/accessibility_services) works with students to make sure disability-related accommodations are implemented. In addition to monitoring compliance with the Americans with Disabilities Act (ADA) and other applicable laws, the OAS actively supports students on the Long Island and New York City campuses in the pursuit of their academic goals and a barrier-free educational environment. Identification of oneself as an individual with disability is voluntary and confidential. Students interested in registering for accommodations are encouraged to contact the Assistant Director of Accessibility Services at any point during their NYIT career: Walter Mayer - wmayer@nyit.edu.

## Basic Needs Resources for Students

A healthy lifestyle, including access to nutritious food, housing, and other basic needs and resources, is essential for students to reach their highest personal and academic potential. To ensure that all its students have access to healthy food, information and resources, New York Institute of Technology launched the [Bear Bytes](https://www.nyit.edu/student_resources/bear_bytes) initiative. One of its programs is the [Grizzly Cupboard](https://www.nyit.edu/student_resources/bear_bytes#cupboard).

The [Grizzly Cupboard](https://www.nyit.edu/student_resources/bear_bytes#cupboard) isa food and resource pantry located on each New York campus. It is open during the fall and spring semesters and provides food and other health and wellness resources to all students. For local food pantries and health, wellness, housing, and financial resources, students may visit the [Bear Bytes web page](https://www.nyit.edu/student_resources/bear_bytes) to learn more.