**Sample Exam with Instructions**

***To make multiple-choice questions with a single correct answer, type MC^ in front on your question, do not type the question number, and on the very next line start your answers. Simply put an \*asterisk directly in front of any correct answers.***

MC^ Phototypesetting was superior to automated typesetting because it was

Easier

Faster

More flexible

\*All of the above

***To make multiple-choice questions with multiple correct answers, type MA^ in front on your question, do not type the question number, and on the very next line start your answers. Simply put an \*asterisk directly in front of any correct answers.***

MA^ One needs a desktop publishing program to:

\*use different fonts

\*create different page layouts

Shop on eBay

\*combine art and text on a page

MA^ Which of the following are US Presidents?

\*Adams

Garney

\*Lincoln

Bednar

***To make an essay question type ESS^ in front on your question, type your question and give no answer, move on to the next question.***

ESS^ List, in detail, the steps to find out how much RAM is on your computer. Do the same to explain how to find out how what operating system you are currently running.

***To make a matching question, type MAT^ in front on your question, type in the question/description of matching activity, and on the very next line put your question, and hit tab, then put the correct response. Repeat on the next line for each set you want to match. Note: The converter will remove the spaces between words in the answer matching section. You may edit answers in the .txt file before loading into Blackboard.***

MAT^ Put the following famous battles in order of occurrence.

Battle of Hastings 1

Battle of Yorktown 2

Gettysburg 3

Battle of the Somme 4

D-Day 5

MAT^ Match the famous battles and the year they were fought.

Battle of Hastings 1066

Gettysburg 1863

Battle of Somme 1917

***To make a True/False question, type TF^ in front on your question, type your question, and on the very next line type the answer either True or False.***

TF^ This is a super-neat blackboard help.

True

TF^ Canada is part of the United States of America.

False