



NEW YORK INSTITUTE OF TECHNOLOGY

REQUEST FOR LETTER OF INVITATION

The Office of International Education prepares letters on behalf of international students and scholars who would like to invite family members, and/or friends to attend their graduation ceremony.

Please note the following:

- An individual form must be prepared for each person you wish to invite.
- You may bring or fax the form to the Office of International Education
- Please allow at least 2 business days for processing

Person requesting the information:

Last Name: _____ First Name: _____

Student ID: _____ email: _____

Date of Graduation: _____

Degree: (Masters or Bachelor) _____

Major: _____

Information of the family member, or friend whom you wish to invite:

Last Name: _____ First Name: _____

Relationship to you: _____

Date of Birth: _____ Country of Birth: _____
Month/Day/ Year

Country of Citizenship: _____ Passport Number: _____

Embassy:

City: _____ Country: _____