

# V1 Verification Worksheet 2024–2025

**NEW YORK INSTITUTE  
OF TECHNOLOGY**

Your 2024–2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. In this process, New York Tech’s Office of Financial Aid will be comparing information from your FAFSA with copies of your (and your spouse’s or parents’) tax information as provided by the IRS. The law states that we have the right to ask you for this information before awarding federal aid (CFR 668.51). If there are differences between your FAFSA data and other requested documents, you or New York Tech may need to make corrections.

1. Please **complete, sign, and return** this worksheet, along with any other documentation requested by the Office of Financial Aid.
2. As part of federal student aid eligibility, students, spouses (if applicable) and parents will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student’s FAFSA using income and tax information directly from the IRS. If the 2022 income tax return information for the student, spouse (if applicable), and parent was not available or could not be used, you must submit a Tax Return Transcript or a signed copy of the 2022 income tax return and applicable schedules, and all W-2 forms associated with that information.
3. Please submit the transcript to New York Tech’s Office of Financial Aid with your full name and student ID clearly marked on each page. If the 2022 income tax return information was not or could not be used, and you are unable to obtain a Tax Return Transcript, you may submit a signed copy of the 2022 income tax return and all applicable schedules, and W-2 forms.

## A. STUDENT INFORMATION

<b>Last name</b>	<b>First name</b>	<b>M.I.</b>
<b>Address</b>	<b>Apt #</b>	<b>Country</b>
<b>City</b>	<b>State</b>	<b>ZIP code</b>
<b>Email</b>		
<b>Student ID</b>	<b>Date of birth</b>	<b>MM/DD/YYYY</b>
<b>Phone number</b>	<b>Alternate phone number</b>	

## B. DEPENDENCY AND FAMILY INFORMATION

Check this box if any of the following apply to you:

– You were born before 1/1/2001.	– Both of your parents are deceased or you are an orphan or Ward of the Court.
– You were married when you filed your 2024–2025 FAFSA application.	– You are or were an emancipated minor as determined by your state.
– You will be enrolled in a master’s or doctorate program.	– You are or were in legal guardianship as determined by your state.
– You are currently on active duty in the U.S. Armed Forces.	– You have dependents who live with you and who will receive more than half of their support from you.
– You are a veteran of the U.S. Armed Forces.	

Check this box if you were under 21 at any point after 7/1/2023, and you were a youth runaway, an unaccompanied homeless youth, or self-supporting and at risk of being a homeless youth.

**If you checked a box above, you are an Independent student. On the following grid, only include yourself. If you have other people living in your household, then include:**

- Yourself, your spouse, and your children (if you will provide more than half of their support from July 1, 2024, through June 30, 2025)
- Other people (if they live with you, you provide more than half of their support, and you will continue to provide more than half of their support from July 1, 2024, through June 30, 2025).

**If you did not check either box above, you are a Dependent student. On the following grid, include only the people in your parent(s)’ household, including:**

- Yourself and your parent(s), including stepparents, even if you don’t live with your parent(s)
- Your parent(s)’ other children, if they live with your parent(s), if (a) your parent(s) will provide more than half of their support from July 1, 2024, through June 30, 2025, or (b) the children would be required to provide parental information when applying for Federal Student Aid
- Other people if they now live with your parent(s), and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2024, through June 30, 2025.

**Student ID number**

Full name	Age	Relationship
		Self

If you need additional space please attach a separate sheet of paper.

**C. TAX FORMS AND INCOME INFORMATION**

DEPENDENT STUDENTS	INDEPENDENT STUDENTS
Check the box of those who filed taxes in 2022	Check the box of those who filed taxes in 2022
Student      Your Parent(s)	Student      Your Spouse
Student <b>Used Direct Data Exchange on FAFSA</b>	Student <b>Used Direct Data Exchange on FAFSA</b>
Parent <b>Used Direct Data Exchange on FAFSA</b>	Spouse <b>Used Direct Data Exchange on FAFSA</b>

**Please submit the W-2 forms associated with this information.**

Name of employer	Student amount earned in 2022	Parent(s)/spouse amount earned in 2022

**D. TAX FORM NON-FILERS AND INCOME INFORMATION**

If you **DID NOT FILE** and are not required to file a 2022 tax return, list your employer(s) and any income received in 2022 below. Confirmation of non-filing from the IRS dated on or after October 1, 2023, may be asked of you if you did not work and were not required to file a 2022 tax return. The only way to get this letter is to complete Form 4506-T, available at [www.irs.gov/pub/irs-pdf/f4506t.pdf](http://www.irs.gov/pub/irs-pdf/f4506t.pdf) for each person, then fax or mail it to the IRS (please see Form 4506-T for mailing address and fax number). Once you receive the "Verification of Non-filing" letter back from the IRS, please submit it to New York Tech's Office of Financial Aid. If you are unable to secure this letter through the IRS, please submit the Verification of Non-Filing Form.

DEPENDENT STUDENTS	INDEPENDENT STUDENTS
Check the box of those who did not file and were not required to file taxes in 2022:	Check the box of those who did not file and were not required to file taxes in 2022:
Student      Your Parent(s)	Student      Your Spouse

**Please submit the W-2 forms associated with this information.**

Name of employer	Student amount earned in 2022	Parent(s)/spouse amount earned in 2022

If you have or will file a tax extension, you must submit IRS Form 4868 along with all W-2 forms or a signed statement verifying AGI and tax paid if you are self-employed. Tax filers who filed an income tax return with a taxing authority in a U.S. territory or commonwealth, or with a foreign central government, must submit a copy of a transcript of their tax information.

**E. SIGNATURES**

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date. **WARNING: If you purposely give false or misleading information, you may be fined, be sentenced to jail, or both.**

Student's signature	Date	MM/DD/YYYY
Parent's signature	Date	MM/DD/YYYY

**PLEASE RETURN THIS FORM TO THE OFFICE OF FINANCIAL AID**

<b>Long Island Campus</b> Northern Boulevard, P.O. Box 8000 Old Westbury, N.Y. 11568-8000 <b>Phone:</b> 516.686.7680 <b>Fax:</b> 516.686.7997	<b>New York City Campus</b> 16 West 61st Street New York, N.Y. 10023-7692 <b>Phone:</b> 212.261.1590 <b>Fax:</b> 212.261.1501
<b>Email:</b> <a href="mailto:finaid@nyit.edu">finaid@nyit.edu</a> <b>Financial Aid Secure Submission Form:</b> <a href="http://nyit.edu/finaidsecureid">nyit.edu/finaidsecureid</a>	